

Blackboard Training Center Registration

Frequently Asked Questions

Q. I forgot my username or need my password reset.

A. Contact training@blackboard.com and specify that you need assistance with the registration site.

Q. What are the payment options?

A. Payment is accepted via **Credit Card** or by **Pre-Paying your registration** with Blackboard. For assistance with a [Credit Card click here](#). If you have Pre-Paid your registration follow [these steps](#) to see how to register. **What does Pre-Paying a registration mean?** It means you have submitted a Purchase Order to your Bb Account Representative. After we process that Purchase Order then someone will be in touch with an authorized **Bb Provided Payment Code** that you will use to register. Attempts to use this option without an authorized code will significantly delay your registration.

Q. Where do I access my online class after registration?

A. Online courses are accessed via <https://explore.blackboard.com> using the username / password set up here on the registration site. Self-paced classes will be available within one business day. Facilitated classes will be available on the posted first day of class.

Q. Have questions about our training options or registration?

A. Please contact us at training@blackboard.com.